

Special Admission Programs

Early Admission

A high school student may apply for admission to take regular university courses while concurrently enrolled in high school. High school students may be accepted for admission when academic ability and general maturity warrant acceptance. Such admission shall be based on providing educational opportunities not available in the high school setting.

Academic Eligibility

To be eligible for early admission, the applicant:

1. Must have completed their sophomore year in high school.
2. Must have a minimum grade point average of a 3.00 and/or a 20 ACT/SAT composite score or 1440 SAT score or higher.
3. Students attending non-accredited high schools must have taken the ACT and received a 20 composite score or 1440 SAT score or higher.

Application Procedure

Receipt of the following credentials in the Admissions Office constitutes a complete application for admission.

1. **Admissions Application:** An application may be submitted online or printed out at: <http://www.msun.edu>. The application may also be obtained from a high school counselor or from the Admissions Office.
2. **Application Fee (nonrefundable): \$36 online application or \$30 paper application.** Checks should be made payable to MSU-Northern. The application fee will not be waived or refunded. The fee must be paid before the application for admission will be processed. Applicants who have applied for Financial Aid, participate in a federally funded TRIO program or are receiving public assistance may apply to deferral of the application fee by contacting the Admissions Office at 800.662.6132 x3704.
3. **High School Transcript:** An official transcript must be sent directly from the high school to the Admissions Office. Transcript must post all courses completed and a minimum grade point-average (GPA) of 3.00 **and/or** test scores listed below.
4. **ACT/SAT scores:** An ACT score of a 20 or an SAT score of a 1440. Official ACT/SAT scores should be sent directly to the Admissions Office from the ACT/SAT testing agency.
5. **Letter of Recommendation:** A letter must be submitted from the high school principal and/or guidance counselor recommending the student for Early Admission.
6. **University Instructor Recommendation:** An approval letter must be obtained from the instructor and college dean for each course in which enrollment is planned stating that the student is apparently prepared to take the course in question and is granted permission to do so.

Adult Special

An applicant, 21 years of age or over, who is not a high school graduate, may seek admission as an Adult Special student by presenting evidence that s/he is adequately prepared to pursue a selected University program. Upon completing the work of the freshman and sophomore years with a grade average of "C" or better, an Adult Special student may, upon the recommendation of his/her faculty advisor and major academic College Dean, be accepted as a regular student and a candidate for a degree on the same basis as students who have been admitted upon graduation from an accredited high school. Adult Special students cannot enter the nursing program. Nursing students must have a minimum of a GED.

Application Procedure

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2. **Application Fee (nonrefundable): \$36 online application or \$30 paper application.** Checks should be made payable to MSU-Northern. The application fee will not be waived or refunded. The fee must be paid before the application for admission will be processed. Applicants who have applied for Financial Aid, participate in a federally funded TRIO program or are receiving public assistance may apply to deferral of the application fee by contacting the Admissions Office at 800.662.6132 x3704.
3. **High School Transcript:** (if available) An official transcript must be sent directly from the high school to the Admissions Office. Courses completed and grade point average must be posted.

Non-degree Undergraduate Level

The undergraduate non-degree admissions status is designed to meet the needs of students who do not wish to pursue a degree at MSU-Northern. Once admitted to non-degree status, the student may retain that status indefinitely. If the student wishes to change to regular status, the steps outlined under "Changing from Non-Degree Status" must be followed. An application form must be completed. ACT/SAT test scores will not be required. Non-degree applicants will not be required to submit transcripts from previous institutions. The applicant must certify that s/he has not been suspended from any post-secondary institution within the past 12 (twelve) months. A non-degree student in good standing (2.00 or higher cumulative GPA) may apply

for a change from non-degree to regular status. Requirements for regular admission must be met at that time. Professional Teacher Education, Nursing, and Graduate courses are not available to non-degree students. Non-degree status is not suitable for any person receiving financial aid or veteran's benefits. Non-degree students may not participate in intercollegiate athletics or any other program requiring regular admission status. Non-degree students are subject to the same University regulations as regular students.

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2. **Application Fee (nonrefundable): \$36 online application or \$30 paper application.** Checks should be made payable to MSU-Northern. The application fee will not be waived or refunded. The fee must be paid before the application for admission will be processed. Applicants who have applied for Financial Aid, participate in a federally funded TRIO program or are receiving public assistance may apply to deferral of the application fee by contacting the Admissions Office at 800.662.6132 x3704.

Changing from Non-Degree Status

To change from non-degree status to regular status, a student must have at least a 2.00 cumulative GPA and do the following:

1. Submit ACT/SAT scores if they would have been required at the time of first admission to Montana State University-Northern. (*for information on ACT & SAT tests, finding testing centers and more, visit the **ACT** and **SAT** websites*)
2. Submit high school and/or official college, university, or other post secondary transcripts from all other institutions attended. The student must submit transcripts from ALL institutions attended, whether or not credit was earned. A transcript will be accepted as official only when sent directly from the Registrar of the institution to the Admissions Office at Montana State University- Northern.
3. Show proof of two vaccinations against measles and one against rubella. Immunizations must have been given after 1967 and after the student's first birthday and must have been administered at least thirty days apart. Current immunizations must have been administered in the form of the MMR vaccine. Immunizations must be documented by a physician, registered nurse or school official.

"OR"

Show documentation of having contracted measles and rubella. Documentation by a physician is required including dates of illness.

"OR"

File a medical or religious exemption.

Former NMC/MSU-Northern Students (Readmission)

A former Northern Montana College/Montana State University-Northern student who did not attend the preceding semester must submit an Application for Re-Admission to the Admissions Office and official copies of transcripts from all institutions attended since his/her last registration at Montana State University-Northern. A transcript will be accepted as official only when sent directly from the Registrar of the institution(s) previously attended to the Admissions Office at Montana State University-Northern.

Western Undergraduate Exchange (WUE)

WUE is the Western Undergraduate Exchange, a program coordinated by the Western Interstate Commission for Higher Education (WICHE). Through WUE, resident students of participating states may enroll in two-year and four-year public college programs at a reduced tuition level: approximately 150 percent of the institution's regular resident tuition. **WUE tuition is considerably less than nonresident tuition.** Resident students from the following states may participate if they meet eligibility requirements: Alaska, Arizona, California, Colorado, Hawaii, Idaho, Montana, Nevada, New Mexico, North Dakota, Oregon, South Dakota, Utah, Washington, and Wyoming.

How to Apply

Information and a WUE program application for Montana State University-Northern may be downloaded at <https://www.msun.edu/admissions/wue.aspx> or obtained from the Admissions Office at 1.800.662.6132 x3704 or 406.265.3704. Or email: admissions@msun.edu.

March 1 is a Priority Deadline for WUE applicant consideration.

1. Apply for Admission to MSU-Northern following the guidelines of the appropriate admissions category.
2. Submit the WUE program application.

Send WUE application and supporting documents to:

MSU-Northern Admissions Office

PO Box 7751

Havre, MT 59501

Conditions for Enrollment

A limited number of students are granted the WUE tuition rate on a competitive and space-available basis. Montana State University-Northern reserves the right to change the requirements for admission into the WUE program without notice.

1. To be eligible for a WUE tuition rate, applicants must be admitted to Montana State University-Northern and be a resident of a participating WUE state.
2. Duration of the WUE tuition rate is four years or until completion of 120 credits, whichever comes first.
3. Recipients of a WUE tuition rate must maintain a GPA of 2.5 or above and maintain a minimum of 15 credits per semester.
4. Time as a WUE tuition rate recipient cannot be used toward fulfilling Montana residency requirements.
5. Spring Semester WUE tuition rate applicants may be considered by the WUE coordinator on a space-available basis.

To obtain information about WUE programs in other states visit: <http://www.wiche.edu/states/>.